

2019 Parental Leave/ Post Graduate Leave membership application form



Australian
Institute of
Architects

The Institute provides special dispensation to those who have left work to either care for children under 5 years of age, or further their education in the built environment.

The reduced rate for these memberships is applicable for two consecutive years, after which it must be re-applied for if required.

Enquiries:

1800 770 617 (within Australia)

membership@architecture.com.au

How to apply for membership

- Complete and sign this form and attach the following:
- If applying for **Parental Leave membership**, please attach a copy of your child's birth certificate
- If applying for **Post Graduate Leave membership**, please attach a copy of your enrolment or letter of acceptance. We also require the details of the course you will be undertaking
- Under the Institute's Privacy Policy, information you give us is either

essential information for primary purposes, or non-essential information for secondary purposes. Entry boxes on this form for essential information are marked with an *. We cannot process your application without all essential information.

- Unmarked boxes are for non-essential information. Although optional we encourage you to complete this information where known.
- Please refer to the [privacy policy](#) under 'About us' at architecture.com.au

Parental Leave/Post Graduate Leave policy

The Institute's National Council has endorsed the establishment of a Special Circumstances Membership category for post-graduate students and architects on parental leave, at a reduced rate for a period of two years, after which time, it must be reapplied for if required. This resolution is intended to ensure that members, who by virtue of a reduction in income due to taking parental leave or leave to undertake postgraduate study, can remain as members and continue to be engaged with the Institute. Holders of this special circumstances membership also qualify for discounted access to national online CPD and selected programs. For further information enquire at membership@architecture.com.au.

Membership type

- Parental Leave \$265 p.a. (inc. GST)**
Please attach your child's birth certificate
- Post Graduate Leave \$265 p.a. (inc. GST)**
Please attach your enrolment form or application letter

Automatic renewals

To ensure that your membership remains continuous the Institute offers the option of automatic renewal at the end of each calendar year. Please read the [terms and conditions of automatic renewals](#) at architecture.com.au.

Do you agree to have your membership renewed automatically each year?*

yes no

By ticking 'yes' above, you indicate that you have read and agree to the [terms and conditions](#) of automatic renewals.

Internal use only:

National Membership Manager approval

Signature: _____

Date: _____

National Membership Officer

Receipt: _____

Date: _____

Personal information

Have you been a member previously?* Yes / No Member number _____

Title* _____ Given name/s* _____

Surname* _____

Preferred name _____

Date of birth* _____

Home address* _____

Suburb* _____

Postcode* _____

State _____

Country _____

Mobile number* _____

Home number* _____

Email* _____

Where would you like mail sent to?* Home (default) / Work _____

Payment

Membership fee \$265 (inc. GST)

Membership is based on the calendar year. See note (1) for applicable pro rata fee rates. Quarterly instalments are available only when joining between Jan 1 - Mar 31 and paying with credit card. Quarterly instalments are deducted at submission, 1 April, 1 July, 1 Oct.

Payment details

Credit card Quarterly instalments

Card Type:

Visa Mastercard AMEX

Cardholder's name _____

Expiry date _____

CCV _____

Signature _____

or, please find enclosed my:

Cheque

Please make cheques payable to 'Australian Institute of Architects'

Please send this completed application form and supporting documents to your local Chapter – addresses available at architecture.com.au

Declaration

I declare that I am eligible to be admitted under the Constitution, and that if admitted I will abide by the [Constitution](#) and all policies of the Board and National Council (these documents can be found on our website under 'About Us' and then 'Governance'); and that the information supplied in this application is true and correct.

By submitting this application I confirm that I have read, understand and agree to the [terms and conditions of membership](#) published at architecture.com.au.

Signature* _____

Date: _____

Notes

- (1) Membership fees are based on the calendar year. Pro rata rates apply as follows: Full rate 1 Dec - 31 March, 75% rate 1 April - 30 June, 50% rate 1 July - 30 Sept, 25% rate 1 Oct - 30 Nov.
- (2) Membership fees are inclusive of GST (except International)
- (3) No fee discount applies to overseas members for this category of membership. (no GST applies)
- (4) By submitting this application you confirm that you have read and agree to the terms and conditions of membership payments at architecture.com.au