



Appointment of Proxy for Annual General Meeting

(Notes to this Proxy form are included on the following page)

SECTION A

I _____ (full name)
of _____ (business address)

being a financial Voting Member of **The Royal Australian Institute of Architects Limited (ACN 000 023 012)**, with the Institute membership number _____

appoint:

_____ (full name of proxy)

of _____ (address)

and the membership number: _____

or, if that person cannot or does not attend or vote, then the chairperson of the Meeting to act as my proxy at the Annual General Meeting of the Institute to be held at 2.00pm on 14 May 2019 and at any adjournment of that meeting.

[Note: this proxy must be received by the Institute no later than 24 hours prior to the AGM time.]

Signature of Member _____

Date: _____ 2019

SECTION B

I direct my proxy to vote as follows (** if applicable*):

Motion No.	Particulars	For	Against	Abstain
1.	To adopt the minutes of the 89th Annual General Meeting of the Institute held in Melbourne on 15 May 2018.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

*You may direct your proxy on how to vote by putting an "X" in the appropriate box.



1. Members entitled to vote: **LFRAIA, FRAIA, Member Level 1** and **Affiliate Level 1**.
2. An appointed proxy must be a member of the Institute who is entitled to vote.
3. To vote by proxy, please complete and sign the attached proxy form and return it to the Institute as soon as possible.

For the appointment of your proxy to be effective:

- Your nominated proxy must be a current member of the Institute who is entitled to vote;
- your nominated proxy must sign the form and
- You must send the signed proxy form to the Company Secretary of the Institute **by no later than 2pm AEST on 13 May 2019**.

Proxies must be sent to the Company Secretary by one the following methods:

By mail: The Company Secretary
 The Royal Australian Institute of Architects Limited
 Level 1, 41 Exhibition Street,
 Melbourne Vic 3000

By fax: (03) 8620 3864, attention to the Company Secretary

By email: to the Company Secretary, at agm@architecture.com.au

4. A proxy may decide whether to vote on any motion, except where the proxy is required by law or the Constitution to vote or abstain from voting, in their capacity as proxy.
 5. You can direct your proxy how to vote on an item of business. If you direct your proxy how to vote, the proxy must vote on that item only in accordance with your direction. If you do not direct your proxy how to vote on an item of business, the proxy may vote as they think fit.
 6. If a Member appoints the chairperson of the meeting as their proxy and does not specify how the chairperson is to vote on an item of business, the chairperson will vote, as proxy for that Member, in favour of that item.
-